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FEBRUARY 1999 - NEWS & MINUTES

*Dianne B. Lenti, Editor*

**WE ARE OPEN TO ALL THOSE WHO PROVIDE GENEALOGY FOR OTHERS OR MANAGE COLLECTIONS OF RECORDS**

**PROGRAM** - See enclosed, *Marketing: Making it easy for your future clients to find you*, created and presented by Barbara J. Mathews, C.G. Tom Howard assisted with brochure layout and design; while Barbara led the presentation on websites. Excellent, helpful program. Our thanks to all participants.

#### **CPGC MINUTES - THURSDAY, FEBRUARY 4, 1999**

**Attending:** Warren Buchanan, Dianne Lenti, Barbara Mathews, Kathryn Black, Ginny Howard, Tom Howard, Jack Kuras, Fred Hart, Jean Perreault, Marge Cox, Harlan Jessup, Bob Rafford, Helen Ullmann, Gerald Cruthers, Betty Chapman, Bea Thomson, Richard Roberts.

**MEETING** called to order at 10:05 a.m. by Acting President Warren Buchanan.

**Acting President's report:** President Donna Siemiatkoski is doing well following her most recent chemo treatment and hopes to be able to attend our March 4th Open House at the Legislative Office Building.

**Secretary's report** of December 3, 1998 was read and accepted. (1) Ginny Howard, (2) Kathryn Black. The October 1998 minutes were also read by members present and accepted with corrections. (1) Ginny Howard, (2) Kathryn Black. [Note: No meeting January, 1999 due to flooding at State Library building and adverse weather.]

**Treasurer's report** was read and placed on file for audit with a balance of \$1315.85. There are currently forty-eight paid members and two life members.

**Correspondence:** General mail received was briefly reviewed.

#### **Government Relations (Warren Buchanan):**

Connecticut Department of Health microfilming of vital records is going slowly. Deaths have been films; still not complete with about 30% incorrect. It may be feasible to estimate that this will be a five year project. The personnel at the department are very willing to work with genealogists and we are allowed to see the index.

Currently seven legislative bills pending which involve the state and local records. (1) #6042, fees for registration of vital statistics; #6044, same general content as 6042; #74, establish task force to concentrate on preservation, retrieval and storage of records; #6042, repeal fees charged for vital records for town clerks; #6005, task force to study land records preservation - wanting to bar code records; #156, real estate filings to have a \$5.00 fee tacked on which will go to archival preservation (#734A amended).

Warren has been working with Bernadette Dillon, Portland Town Clerk on coordinating legislation with the Town Clerks Assn.

CPGC Meeting of Thursday, March 4, is scheduled to include an open house to encourage additional funding for the CT State Library. This will be held at Room 1-E of the Legislative Office Building, 10 a.m. - 1 p.m.

#### **Membership (Robert Rafford):**

Bob Rafford agreed to check on printing membership cards. Tom Howard will check on cost of having pins - in the shape of the state of Connecticut - made with member names on them. Another suggestion was to have our names on pins the shape of the state of Connecticut. Dianne Lenti agreed to start mailing CPGC membership information to other Connecticut researchers. Renewals received from Texas John Welch and Vicki Welch. New member Jennifer L. Julier of Hamden, CT. (Thank you...)

#### **OLD BUSINESS:**

**CPGC Objectives:** legislation, education, ethics; all to raise the level of "professional" research.

**Thanks to Jack Kuras:** For all of his help copying, stamping and mailing our newsletter.

**Legislative Brochure:** The tri-fold "legislative" brochure, designed by member Tom Howard (to promote a better understanding of the holdings of the Connecticut State Library) is expected to be distributed within two weeks.

**Oregon Adoption Law:** Member Jean Perreault reported the Oregon Adoption records law was approved which requires issuing a copy of the original birth certificate to adoptees. Those present questioned if this is currently being appealed. We will be updated at a future date.

**Bridge to America, NGS Conference 2000 at Providence R.I.** Dianne Lenti, Tom Howard, Ginny Howard and Judy Johnson attended the last planning meeting in Sudbury MA. All are serving on conference committees. Dianne Lenti and Tom Howard are voting delegates. CPGC's commitment to the conference is to pay \$150.00 [done], provide a minimum of 3 committee volunteers, plus 15 hours of volunteer time at the conference, distribute brochures to members, encourage attendance, publicize the conference in our newsletters, and make available 1 free one-year membership to be used as a raffle prize or in other fundraising activities. Anyone interested in being considered as a speaker should send in their proposal soon. [See enclosed "Call for Papers" which has a deadline of March 17, 1999.]

**Professional Standards & Member Ethics** - Helen Ullmann agreed to investigate other standards such as those of APG, BCG, CSG, etc.

#### **NEW BUSINESS:**

**Published:** Recent books have been authored by Helen Ullmann, *Peter Mills*, and by Harlan Jessup, *The Painful News I have to Write*,

**1999 - Year of Connecticut State Library** - Three state Senators and nineteen state Representatives have introduced Bill No. 6209 to amend the general statutes to designate 1999 as the Year of the State Library. Purpose: To promote and to focus on the needs of the Connecticut State Library as well as the needs of local municipal libraries. Our thanks to all involved.

**CT State Library / Archives News** - Nothing further on possible move - no contract has been signed to date. If the move does become a reality, there will a minimum 180 day renovation plan. Saturday openings have been proposed for this session's budget with additional monies needed for weekend security. No determination has been made regarding same.

Meeting Adjourned: 11:00 a.m. (1) Ginny Howard (2) Kathryn Black

*Dianne B. Lenti, Recording Secretary*

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## **S C H E D U L E D M E E T I N G S**

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**March 4, 1999 - 10 a.m. CPGC Meeting**, CT Legislative Office Building (adjacent to State Capitol), Room 1-E (just inside west entrance). "Connecticut Historical Document & Family History Day" - to promote additional funding for the CT State Library and Archives. Following a brief meeting, we will host various state Representatives and Senators who stop in to view our display of historical records and documents. We encourage all members to be present, if possible, to greet our legislators and help to preserve the records we depend on for research. Some of us will be there as early as 9 a.m. for display set-up - any and all help will be appreciated.

**Mar 13, 1999 - ALBANY, NY Bus Trip** - Sponsored by CT Soc of Genealogists; arrangements Heritage Tours.

**Apr 1, 1999 - 10 a.m. CPGC Meeting**, "Revisiting the Client Report" - another look at how to do client reports.

**May 6, 1999 - 10 a.m. CPGC Meeting** - program to be decided.

**May 31- June 3, 2000, NGS Conference, Bridge to America**, hosted by NERGC, Providence RI

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**DO YOU KNOW OF ANYONE WHO WOULD LIKE TO BECOME A MEMBER?  
IF SO, PLEASE SEND US THEIR NAME AND ADDRESS.**

**YEAR 2000 NERGC-NGS CONFERENCE IN THE STATES  
Providence, Rhode Island, 31 May-3 June 2000**

**NEW ENGLAND: A BRIDGE TO AMERICA**

**FROM:** Judith Ellen Johnson and Joyce S. Pendery, Program Co-chairs,  
NGS-NERG Year 2000 Conference in the States

**TO:** Newsletter editors and publicity chairmen of New England  
Genealogical and Historical Societies, in particular  
Librarians and Archivists throughout New England and elsewhere  
Genealogists everywhere.

**DATE:** November 1998

**SUBJECT:** Call for Papers for the Year 2000 Conference in the States,  
Co-sponsored by The National Genealogical Society and  
The New England Regional Genealogical Conference.

Dear editor, publicity chairman, librarian, archivist, genealogist:

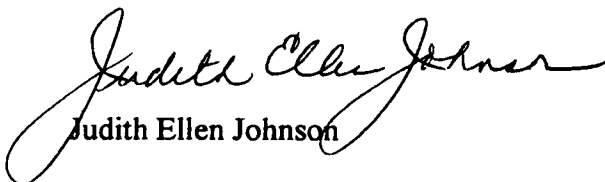
Attached is the "Call for Papers" for the year 2000 genealogical conference to be jointly sponsored by The New England Regional Genealogical Conference and The National Genealogical Society. Please help us get the word out by including a feature article in your organization's newsletter later this fall or early this winter and by spreading the word to your associates, patrons, genealogists and others who might be interested in submitting a program proposal. This is a wonderful opportunity for individuals to share with others their special interests, knowledge, skills or talents. The deadline for submissions is 17 March 1999, so it is not too soon to publicize this opportunity.

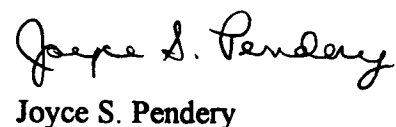
In addition to those with expertise in traditional genealogical areas, many of us know individuals who have knowledge of specific aspects of the law, of medicine, of geography or mapping, of religious history, or of other subjects that would be of interest to genealogists. Please feel free to call their attention to the conference and to the "Call for Papers." Encourage them to submit a proposal.

We want this conference in New England to be the best ever held!

Thank you for your time and cooperation.

Sincerely yours,

  
Judith Ellen Johnson

  
Joyce S. Pendery

## **Marketing: Making it easy for your future clients to find you**

⇒ Figure out what needs to be communicated to future clients

- ◆ What you specialize in
- ◆ How to contact you
- ◆ Other topics: your fees and procedures, what your client needs to know, what work you've already done, i.e., your accomplishments

⇒ Take full advantage of free listings

- ◆ Connecticut State Library
- ◆ Connecticut Historical Society
- ◆ Connecticut Ancestry Society
- ◆ Connecticut Professional Genealogists Council
- ◆ Association of Professional Genealogists Directory

⇒ Advertise in magazines that have wide circulation or a target audience

- ◆ Genealogical Helper
- ◆ Journals associated with your area of expertise

⇒ Make your name recognizable

- ◆ Publish articles and even books
- ◆ Lecture in your own society and for others
- ◆ Teach classes
- ◆ Volunteer on projects that interest you

⇒ Create a Web Page

⇒ Write and publish a brochure and leave it places

⇒ Ensure that word-of-mouth will work in your favor:

be nice to your peers and leave a lot of satisfied clients behind you!

OCTOBER 1998

CONNECTICUT PROFESSIONAL GENEALOGISTS COUNCIL

PO Box 4273, Hartford, CT 06147-4273 E-Mail:cpgc@aol.com

**October Program: Pat Owens, Interim Director, Connecticut State Library** spoke about the coming change at the Connecticut State Library with the arrival of Kendall Wiggin, the new head of the library, but emphasized that there would be continuing emphasis on the building needs of the state library and the state museum. She spoke of her initiatives such as inviting legislators to tours of the library, and suggested that naming 1999 as "The Year of the Library" is too limited, as it will take much more than a year to accomplish what needs to be done. There may be a move to off-site storage for the library, with public service functions maintained at the library in Hartford, since it is considered better to keep the library in the Hartford area. The Advisory Group that has been established will be maintained, and there continues to be a need to inform the many friends of the library on issues, where CGPC plays an important role. Pat Owens said that she might do some consulting work for the Connecticut State Library in the near future. She was thanked by the group for her leadership during this interim period.

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**CPGC Minutes, Thursday, October 1, 1998.**

**Attending:** ~~Jack Keras~~, Tom Howard, Dianne Lenti, ~~Gerald Cruthers~~, Virginia Howard, Rob Rafford, Priscilla Chatfield, Penny Hartzell, Marge Cox, Harlan Jessup, ~~Helen S. Ullman~~, Fred Hart, Richard C. Roberts, Barbara J. ~~Mathews~~, Michael R. Castroll, Betty Chapman, Lucille Shea, Bea Thomson, Judy Plummer, and Pat Owens, guest. **Jack Kuras, Gerald Cruthers, Helen Ullmann, Barbara Mathews.**

**Meeting** called to order by Dianne Lenti, Acting-President-Pro-Tem.

The agenda was changed so that Pat Owens, who remained as a guest for the first part of the meeting, could hear Tom Howard's presentation.

**Legislative Brochure:** Tom Howard showed a 'Sampler' that he had prepared showing what is available on a family at the Connecticut State Library, with an introduction which sets a pre-disposition toward family history research. He explained that he had not received input from members on this project, and so was presenting this preliminary sample to prime discussion. The important question was, what is the purpose and then, do the contents meet the purpose?

A lively discussion followed, including the need to make this 'marketing tool' readable, noticeable, and attention-getting, perhaps using 'bullet' format as a quicker, user-friendly way of getting the legislators' attention, also stressing the diversity in Connecticut's population. Dick Roberts pointed out the library's home page on the Internet, and the need to get that address out and encourage its use. There was a reminder that the brochure needs to be designed for the legislators not the library users. Jack Keras moved that a small sub-committee work on this as there is some urgency, it being desirable to have the brochure as soon as possible. Tom Howard seconded the motion. Motion carried. Tom Howard, Mike Castroll, and Dick Roberts will work on this beginning next week.

**Corresponding Secretary:** Mail received:

- 1) Letter from NERGC. Bob Rafford has books to be on the table. For contributing the sum of \$5, members may have their cards or brochures on the CPGC table at the Conference.
- 2) Information about a new County Longford, Ireland, book.
- 3) Heritage Quest on the "road show" programs that they have available.
- 4) Complaint from a woman writing to complain that she had not received a report from the researcher she was employing, despite some correspondence about the time and money involved in her request. After some discussion about the role of the CPGC in this situation, it was felt that there should be no public forum on this or similar complaints, that they should be handled discretely, perhaps by the Executive Committee, and there was recognition of the fact that research projects do sometimes take months; furthermore it was felt that the CPGC is a council, not a certifying body or one that can use sanctions in similar situation.

**Treasurer's Report:** Bob Rafford reported that \$111 had been received in income, and expenses going out totaled \$136. He reported that this is a typical situation, with income failing to supply the expenses to be covered. The money received from the NERGC Conference may help to make up the difference. The issue can wait a bit to be resolved.

**Old Business:** Dick Roberts reported that the state library home page is simpler, that there are public access terminals at the library in working order but that they have been under-utilized. It is only necessary to sign up for a block of time. Also, there is a new vendor for the photocopiers, there having been some problems with using the vendor cards. The question was raised about selling items in the library, such as census forms, but the policy at the library is that the staff doesn't handle money. It would have to be a different group, such as a "Friends of the Library". Finally, upgrading Kevin Johnson to researching will create a retrieval work need.

Bob Rafford spoke concerning a list of Professional Practice Topics, since the Council had felt that every other month would be a good distribution of time for this. A suggestion was made for Round-Table Topics, and it was agreed that the November meeting in this format would focus on Register formats in computer-generated genealogies.

In the matter of the position of Corresponding Secretary, Lucille Shea's resignation from the position was accepted and Ginny Howard was approved by consensus. The proper forms will be filled out.

**New Business:** The need for a genealogical calendar was discussed. Harlan Jessup announced that Connecticut Ancestry Society will be having workshops on south-west state repositories on October 17 at the Bridgeport Public Library, from 10 AM to 2 PM, followed by Thomas J. Kemp, the NEHGS Library Director, as speaker. Also a reminder of the Connecticut Society of Genealogists meeting at the Mashatucket Pequot Museum and Library in Ledyard, on October 17th.

**Meeting Adjourned:** 12:00 noon.

**Judith Plummer, Acting Secretary**

**Next Meeting:** November 5, 1998, at the Connecticut State Library, to facilitate the Round - Table Professional Topic.

General Assembly

**Proposed Bill No. 6209**

*January Session,  
1999*

LCO No. 1118

Referred to Committee on Government Administration and Elections

Introduced by:

- |  |                                       |
|--|---------------------------------------|
| REP. AMANN, 118 <sup>th</sup> Dist.    | REP. FLAHERTY, 68 <sup>th</sup> Dist. |
| REP. ALTOBELLO, 82 <sup>nd</sup> Dist. | REP. FONTANA, 87 <sup>th</sup> Dist.  |
| REP. BEALS, 88 <sup>th</sup> Dist.     | SEN. LEBEAU, 3 <sup>rd</sup> Dist.    |
| REP. BOUCHER, 143 <sup>rd</sup> Dist.  | REP. METZ, 101 <sup>st</sup> Dist.    |
| REP. BOUKUS, 22 <sup>nd</sup> Dist.    | REP. PUDLIN, 24 <sup>th</sup> Dist.   |
| SEN. BOZEK, 6 <sup>th</sup> Dist.      | REP. RORABACK, 64 <sup>th</sup> Dist. |
| REP. CARDIN, 53 <sup>rd</sup> Dist.    | REP. ROY, 119 <sup>th</sup> Dist.     |
| SEN. CRISCO, 17 <sup>th</sup> Dist.    | REP. SIMMONS, 43 <sup>rd</sup> Dist.  |
| REP. DOYLE, 28 <sup>th</sup> Dist.     | REP. STILLMAN, 38 <sup>th</sup> Dist. |
| REP. EBERLE, 15 <sup>th</sup> Dist.    | REP. THOMPSON, 13 <sup>th</sup> Dist. |
| REP. ESPOSITO, 116 <sup>th</sup> Dist. | REP. WIDLITZ, 98 <sup>th</sup> Dist.  |

***An Act Designating 1999 the Year of the State Library.***

Be it enacted by the Senate and House of Representatives in General Assembly convened:

That the general statutes be amended to designate 1999 as the Year of the State Library.

***Statement of Purpose:*** To promote and to focus on the needs of the Connecticut State Library as well as the needs of local municipal libraries.

CONNECTICUT PROFESSIONAL GENEALOGISTS COUNCIL

**IMPORTANT**

**MARCH 4, 1999**

**CPGC MEETING AND  
OPEN HOUSE AT CONNECTICUT  
LEGISLATIVE OFFICE BUILDING  
ROOM 1-E - 10 A.M. - 1 P.M.**

Located on Capitol Avenue, diagonally across from the State Library and adjacent to the State Capitol.

***HISTORICAL DOCUMENT & FAMILY HISTORY DAY***

***MARCH 4, 1999***

*CALL FOR PAPERS - DEADLINE MARCH 17 - CONFERENCE 2000, PROVIDENCE RI  
(SEE ENCLOSED)*

**FROM:  
Connecticut Professional Genealogists Council  
P. O. Box 4273  
Hartford CT 06147-4273**



10-99

Barbara J. Mathews CG  
18 Blossom Street  
Lexington MA 02173-8110

**NEXT MEETING  
Thursday - 10:00 A.M.  
March 4, 1999  
CT Legislative Office Building  
Capitol Avenue  
Hartford, Connecticut**

