

Nov, 1999

Connecticut Professional Genealogists Council Bylaws

Article I - Name

This organization shall be known as the Connecticut Professional Genealogists Council.

Article II - Purpose

The purpose of the council is to foster excellence in genealogical work in Connecticut by supporting those researching professionally and those Connecticut repositories that serve as their primary resources.

Article III - Membership

Any genealogist who performs professional research work for others is welcome to join the council.

Membership is effective upon acceptance of application, and any applicants joining within ninety days prior to the end of the fiscal year are considered to have joined for the ensuing fiscal year.

Article IV - Meetings

Meetings will be held regularly at the discretion of the Executive Committee on a monthly basis except January. Additional meetings may be called by the President upon approval of two members of the Executive Committee or upon request of five members of the council. A quorum shall consist of all those present at a regularly called meeting.

The annual meeting will be held in November. All members will receive notification by mail or telephone of the Annual Meeting.

Article V - Dues

Annual dues will be set by the Executive Committee. Members in arrears by two months may be dropped from membership. The fiscal year begins November 1 and ends October 31.

Article VI - Officers

The officers of the council shall consist of: President, Vice President, Recording Secretary, Corresponding Secretary, Treasurer, and one (1) Member-at-Large. These shall comprise the Executive Committee. The terms of the officers shall be two years.

The immediate past President will be an ex officio member of the Executive Committee.

Duties of the Officers

The duties of the President are to preside at all meetings of the council, make committee appointments as stated in Article VII, and oversee the business of the council, reporting same to the membership at general meetings.

The Vice President shall preside at those meetings for which the President cannot be present. In addition, the Vice President shall chair the Program Committee.

The Recording Secretary shall keep a careful record of all meetings of the council and Executive Committee and see that meeting notices are mailed at the proper time. The Treasurer shall receive all money from dues and other sources, keep membership records, and disburse such sums as are directed by the Executive Committee. The Corresponding Secretary's duties shall include all correspondence deemed necessary.

Article VII - Committees

There shall be an Executive Committee and standing committees as follows:

The Executive Committee shall consist of the elected officers. It shall have custody of all property of the council and transact any necessary business between meetings of the council. The Executive Committee shall be empowered to fill any office left vacant for the duration of the unexpired term

The program committee shall be chaired by the Vice President and shall include but not be limited to the one (1) Member-at-Large from the Executive Committee.

The nominating committee shall consist of three (3) members appointed every two years by the President to prepare a slate of nominees to present at the biennial elections.

Other committees may be created by the President with the approval of the Executive Committee. Committee Chairs may be appointed by the President with the approval of the Executive Committee.

Duties of Committees

The Executive Committee shall meet at least once (1) a year to plan the next Annual Meeting and to dispose of such other business necessary to be transacted between meetings of the council. Executive Committee meetings may be called at the discretion of the President. Officers must receive notice of the meetings at least two weeks in advance.

The Program Committee shall develop the program content of the general and annual meetings.

The nominating Committee shall compile a potential list of officers to be elected every two (2) years at every other Annual Meeting.

The duties of other committees shall be set by the Executive Committee.

Article VIII - Amendments

These Bylaws may be amended by a majority vote at any regular meeting provided all members have been notified in writing one (1) month in advance of that meeting.